



## eMemo Comments Sheet

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Certificate Number: **883540**

Initiator: Julie Summers

Initiator Email: Julie.Summers@wipo.int

Document Name: Memo for approval CATI CARD\_2.docx

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### Comments:

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Username: Julie Summers

Timestamp: Thu Apr 04 16:08:37 2024

Status: Submitted

Comments:

Mr. Czajkowski will approve in the absence of Mr. Roca Campaña

Username: Andrew Czajkowski

Timestamp: Thu Apr 04 19:01:16 2024

Status: Approved

Comments:

Approved on behalf of Mr. Roca Campana.

Username: Beatriz Amorim-Borher

Timestamp: Thu Apr 04 19:27:22 2024

Status: Approved

Comments:

No comments added

Username: Muhammed Enayet Mowla

Timestamp: Fri Apr 05 11:11:18 2024

Status: Approved

Comments:

No comments added

Username: Marco Aleman

Timestamp: Mon Apr 08 10:05:09 2024

Status: Approved

Comments:

No comments added

Username: Nadine Massonnet

Timestamp: Mon Apr 08 12:26:54 2024

Status: Approved

Comments:

Dear Beatriz, kindly find enclosed a memo for your approval, please, as OIC of the Sector. Many thanks

Username: Beatriz Amorim-Borher

Timestamp: Wed Apr 10 18:14:05 2024

Status: Approved

Comments:

No comments added

Absence List:

Copy for Information:

Hasan Kleib

Alejandro ROCA CAMPAÑA

Diana Hasbun

Lien Verbauwhede

Silvia Vincenti

Lorena Rojas Vega

Roswitha GRUBER ZUNIGA

Virginie Michel

Anne-Charlotte Petracca

Sarah Sadek

Reference Links:

Annex Links:

[Cost estimate Costa Rica.xls](#)

[240404\\_Programa provisional v2\\_comments Lien.docx](#)

[Letter to IP Office.docx](#)

[IP office Request\\_CATI CARD.msg](#)

**To/À:** Mr. Hasan Kleib  
Mr. Marco Alemán

**Date:** April 4, 2024

**Visa:** Ms. Amorim Borher

**From/De:** Alejandro Roca Campaña

**cc:** Mr. Czajkowski  
Ms. Hasbun  
Mr. Mowla  
Ms. Verbauwhede  
Ms. Vincenti  
Ms. Rojas Vega  
Ms. Karkishchenko  
Ms. Michel  
Ms. Petracca  
Ms. Sadek

**Subject/**

**Objet:** WIPO Training Workshop on IP Management for the  
TISC National Network – San Jose, May 28, 2024

and

WIPO Regional Meeting of Experts on the  
Development of a Regional Model IP Institutional  
Policy for Universities and R&D Institutions for the  
Countries of the Regional TISC network in Central  
America and the Dominican Republic (CATI CARD)  
– San Jose, May 29 and 30, 2024

./ Reference is made to the email received from Mr. Agustín Meléndez, Director General,  
National Registry of Costa Rica, San José (see attached) on the organization of a Training  
Workshop on IP Management for the TISC National Network followed by a WIPO Regional  
Meeting of Experts on the development of a regional model IP Institutional Policy for  
Universities and R&D Institutions for CATI-CARD. Both events will be held back-to-back in  
San José from May 28 to 30, 2024.

In order to meet this request, the following proposal is submitted for your consideration:

- 1. Titles:** Taller de Entrenamiento de la Organización Mundial de  
la Propiedad Intelectual (OMPI) sobre gestión de la PI  
para el personal de los CATIs

and

Reunión Regional de la Red Centroamericana CATI-  
CARD para la formulación de un modelo regional de  
política institucional en materia de propiedad intelectual  
para las Universidades de los Países Centroamericanos  
y de la República Dominicana
- 2. Purpose of events:** The main objective of the Workshop is to strengthen the  
capacity of the staff of the CATI-CARD network to  
provide services to support innovation and IP  
management in the institutions that host them.

The objective of the Regional Meeting will be to discuss  
the formulation of a regional model of institutional policy  
on intellectual property for the Universities of the Central  
American Countries and the Dominican Republic.
- 3. Venue:** San José, Costa Rica

4. Dates: May 28 to 30, 2024
5. Organizers: WIPO in cooperation with the National Registry of Costa Rica
- ./ 6. Program: Provisional programs are attached
7. Participants to be invited by WIPO: Directors of IP Offices or Heads of the Patent Departments and/or the TISC focal points from each IP Office) and TISC Network representatives of local research institutions, and local universities members of the national TISC network from the following countries: Costa Rica (host), Dominican Republic, El Salvador, Guatemala, Honduras, Nicaragua and Panama (14 participants in total).
8. Invited speakers: Mr. Juan Carlos Suarez Delgadillo, Director, Legal Office of Innovation, IP and Technology Transfer, Universidad del Bosque, Colombia (under ICS contract); and  
  
Ms. María Camila Duque Díaz, Experta en Gestión de PI y comercialización, Sector Universitario a nivel LATAM y co-ejecutora del proyecto, Bogotá, Colombia
9. WIPO officials: Mr. Alejandro Roca Campaña, Senior Director, IP for Innovators Department; and  
Ms. Lien Verbhauwede, Counsellor, Technology Transfer Section, IP for Innovators Department
- 10 Working languages and interpretation: Spanish
- 11 Meeting premises: A meeting room and secretarial facilities will be provided by the local co-organizers.
- 12 WIPO reception/hospitality: N/A
- 13 WIPO's contribution: WIPO would finance the following under 0046/W\_24953 and under 0034/W\_24948.  
  
Travel, DSA and TE for Mr. Roca Campaña and Ms. Verbhauwede;  
  
Travel, DSA and TE for the invited speaker Ms. María Camila Duque Díaz;  
  
Travel, DSA and TE for the financed participants; and  
  
Conference Package (meeting venue, audio equipment, coffee breaks and reception)
- ./ See detailed cost estimate attached.
- 14 Host party's contributions: Seminar venue and training facilities with PCs and technical equipment

Invitation of local participants;  
Logistical arrangements and visa support for invited  
foreign participants, speakers and WIPO  
representatives;  
Booking of hotel accommodation;  
Administrative support during the seminar.

For your consideration and approval, please, if you agree.